

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **Techno Electric & Engineering Company Limited**
 2. Quarter ending - **30-Sep-2019**

i. Composition Of Board Of Director

Title (Mr./Ms)	Name of the Director	DIN	PAN	Category (Chairperson /Executive/ Non-Executive/ Independent/ Nominee)	Sub Category	Initial Date of Appointment	Date of Appointment	Date of cessation	Tenure	Date of Birth	No. of Directorship in listed entities including this listed entity	No of Independent Directorship in listed entities including this listed entity	No of memberships in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity	Membership in Committees of the Company	Remarks
Mr.	Padam Prakash Gupta	00055954	AEAPG8181L	C,ED		25-Jul-2018	10-Aug-2018		36	21-Sep-1949	1	0	0	0	RMC	
Mr.	Rajendra Prasad	000048	AAAP	ID		25-Jul-2018	29-Sep-		60	17-Jul-	2	2	1	0		

	Singh	12	S6 397 N			2018			1948						
Mr.	Vasudevan Kotivenkatesan	000 180 23	AB SP V6 952 H	ID		25-Jul-2018	29-Sep-2018		60	12-Jul-1939	1	1	0	2	AC,SC
Mr.	Krishna Murari Poddar	000 280 12	AG BP P6 107 C	ID		25-Jul-2018	29-Sep-2018		60	20-Jun-1945	2	1	0	0	NRC
Mr.	Samarendra Nath Roy	004 087 42	AD OP R1 074 N	ID		18-Nov-2009	29-Sep-2018		60	21-Jun-1943	2	2	2	1	AC,RC ,NRC
Mr.	Ankit Saraiya	027 716 47	AI HP G2 533 P	ED		02-Apr-2012	02-Apr-2018		36	14-Feb-1986	1	0	1	0	AC,SC ,RC
Ms.	Avantika Gupta	031 491 38	AK RP G6 298 B	NED		25-Mar-2015	25-Mar-2015		0	11-Apr-1990	3	0	3	0	SC,NR C
Mr.	Kadenja Krishna Rai	006 299 37	AA SP R6 471 Q	ID		28-Sep-2019	28-Sep-2019		60	04-Jun-1944	1	1	3	0	
Ms.	Dipali Khanna	033 954 40	AD BP K0 704 H	ID		30-Sep-2019	30-Sep-2019		12	23-Oct-1952	4	3	1	1	

Company Remarks

1. The Shareholders by Special Resolution passed on 28.09.2019 have confirmed the continuation of appointment of Independent Directors at SI Nos. 3,4 and 5.n 2. Mr. Kadenja Krishna Rai (SI. No. 8) who had resigned from the Board on 27.07.2019 on exceeding 75 years of age and again appointed by the Shareholders on 28.09.2019 (AGM) by a Special Resolution.n 3. Ms. Dipali

	Khanna (Sl. No. 9) has been appointed as Additional Independent Woman Director on 30.09.2019 to hold Office till the next AGM and be confirmed by the Shareholders with tenure at the next AGM.n n
Whether Permanent chairperson appointed	No
Whether Chairperson is related to MD or CEO	No

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Vasudevan Kotivenkatesan	ID	Chairperson	25-Jul-2018	
2	Samarendra Nath Roy	ID	Member	25-Jul-2018	
3	Ankit Saraiya	ED	Member	13-Aug-2019	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Vasudevan Kotivenkatesan	ID	Chairperson	25-Jul-2018	
2	Ankit Saraiya	ED	Member	25-Jul-2018	
3	Avantika Gupta	NED	Member	25-Jul-2018	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Padam Prakash Gupta	C,ED	Chairperson	25-Jul-2018	
2	Samarendra Nath Roy	ID	Member	25-Jul-2018	
3	Ankit Saraiya	ED	Member	25-Jul-2018	

Company Remarks	
Whether Permanent chairperson appointed	Yes

d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Samarendra Nath Roy	ID	Chairperson	25-Jul-2018	
2	Krishna Murari Poddar	ID	Member	25-Jul-2018	
3	Avantika Gupta	NED	Member	13-Aug-2019	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
30-May-2019	13-Aug-2019	Yes	6	3
	30-Sep-2019	Yes	4	2

Company Remarks	
Maximum gap between any two consecutive (in number of days)	74

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	30-May-2019		Yes	2	2
Audit Committee		13-Aug-2019	Yes	2	2
Stakeholders Relationship Committee	30-May-2019		Yes	3	1
Stakeholders Relationship Committee		13-Aug-2019	Yes	3	1

Nomination & Remuneration Committee		13-Aug-2019	Yes	3	2
Nomination & Remuneration Committee		30-Sep-2019	Yes	3	1

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	74

v. **Related Party Transactions**

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Not Applicable	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
--	--

VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Yes**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5.
 - a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 - b. Any comments/observations/advice of Board of Directors may be mentioned here:

--

Name : Niranjan Brahma
Designation : Company Secretary & Compliance Officer

ANNEXURE III

Affirmations

Broad Heading	Regulation Number	Compliance Status	Company Remark
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	No	Due to pre-occupation in other assignments, Mr. S. N. Roy couldnot attend .
Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes	
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes	

Note:

--

Name : Niranjan Brahma
Designation : Company Secretary & Compliance Officer