

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - **Techno Electric & Engineering Company Limited**
 2. Quarter ending - **30.09.2020**

i. Composition Of Board Of Director

Titl e (M r./ M s)	Name of the Director	D I N	P A N N	Cat egor y (Ch airp ers on /Exe cutiv e/No n- Exec utive/ Inde pend ent/ Nomi nee)	S u b C a t egor y	Ini tia l D ate of A p p oint m e nt	Dat e of App oint m e nt	Date of cess ation	Tenur e	Date of Birth	Wheth er special resoluti on passed ?	Date of passin g special resoluti on	No. of Director ship in listed entities includin g this listed entity	No of Independ ent Directors hip in listed entities including this listed entity	No of membership s in Audit/ Stakeholder Committee(s) including this listed entity	No of post of Chairp erson in Audit/ Stakeh older Commi tee held in listed entities includin g this listed entity	Memb ership in Com mittee s of the Comp any	Re ma rks
Mr.	Padam Prakash Gupta	0055954	A E A P G 8 1 8 1 L	C & ED	M D	25-Jul-2018	10-Aug-2018		60	21-Sep-1949	NA		1	0	0	0	RMC	
Mr.	Rajendra Prasad Singh	0048	A A A P S 6	ID		25-Jul-2018	29-Sep-2018		60	17-Jul-1948	NA		2	2	1	0		

		1 2	3 9 7 N														
Mr.	Vasudev an Kotivenk atesan	0 0 0 1 8 0 2 3	A B S P V 6 9 5 2 H	ID	25- Jul- 201 8	29- Sep- 2018		60	12-Jul- 1939	Yes	28- Sep- 2019	1	1	0	2	AC,SC	
Mr.	Krishna Murari Poddar	0 0 0 2 8 0 1 2	A G B P P 6 1 0 7 C	ID	25- Jul- 201 8	29- Sep- 2018		60	20-Jun- 1945	Yes	28- Sep- 2019	2	1	0	0	NRC	
Mr.	Samaren dra Nath Roy	0 0 4 0 8 7 4 2	A D O P R 1 0 7 4 N	ID	18- No v- 200 9	29- Sep- 2018		60	21-Jun- 1943	Yes	28- Sep- 2019	2	2	2	1	AC,RC, NRC	
Mr.	Ankit Saraiya	0 2 7 7 1 6	A I H P G 2	ED	02- Apr - 201 2	02- Apr- 2018		36	14- Feb- 1986	NA		1	0	1	0	AC,SC, RC	

		4 7	5 3 3 P														
Ms.	Avantika Gupta	0 3 1 4 9 1 3 8	A K R P G 6 2 9 8 B	NED		25- Ma r- 201 5	25- Mar- 2015	0	11- Apr- 1990	NA		3	0	3	0	SC,NR C	
Mr.	Kadenja Krishna Rai	0 0 6 2 9 9 3 7 1 Q	A A S P R 6 4 7 1 Q	ID		28- Sep - 201 9	28- Sep- 2019	60	04-Jun- 1944	Yes	28- Sep- 2019	1	1	1	0	AC	
Ms.	Dipali Khanna	0 3 3 9 5 4 4 0 4 H	A D B P K 0 7 0 4 H	ID		30- Sep - 201 9	30- Sep- 2020	36	23- Oct- 1952	Yes	30- Sep- 2020	3	3	1	0		

Company Remarks	
Whether Permanent chairperson appointed	No
Whether Chairperson is related to MD or CEO	No

ii. Composition of Committees

a. Audit Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Vasudevan Kotivenkatesan	ID	Chairperson	25-Jul-2018	
2	Samarendra Nath Roy	ID	Member	25-Jul-2018	
3	Kadenja Krishna Rai	ID	Member	13-Nov-2019	
4	Ankit Saraiya	ED	Member	13-Aug-2019	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Vasudevan Kotivenkatesan	ID	Chairperson	25-Jul-2018	
2	Ankit Saraiya	ED	Member	25-Jul-2018	
3	Avantika Gupta	NED	Member	25-Jul-2018	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Padam Prakash Gupta	C & ED	Chairperson	25-Jul-2018	
2	Samarendra Nath Roy	ID	Member	25-Jul-2018	
3	Ankit Saraiya	ED	Member	25-Jul-2018	

Company Remarks	
Whether Permanent chairperson appointed	Yes

d. Nomination and Remuneration Committee

<i>Sr. No.</i>	<i>Name of the Director</i>	<i>Category</i>	<i>Chairperson/Membership</i>	<i>Appointment Date</i>	<i>Cessation Date</i>
1	Samarendra Nath Roy	ID	Chairperson	25-Jul-2018	
2	Krishna Murari Poddar	ID	Member	25-Jul-2018	
3	Avantika Gupta	NED	Member	13-Aug-2019	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. **Meeting of Board of Directors**

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
30-Jun-2020	29-Aug-2020	Yes	9	6

Company Remarks	
Maximum gap between any two consecutive (in number of days)	59

iv. **Meeting of Committees**

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	30-Jun-2020		Yes	4	3
Audit Committee		29-Aug-2020	Yes	4	3

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	59

v. **Related Party Transactions**

Subject	Compliance status (Yes/No/NA)	Remark

Whether prior approval of audit committee obtained	Not Applicable	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Yes**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5.
 - a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 - b. Any comments/observations/advice of Board of Directors may be mentioned here:

%affirmComments%

Name : %affirmName%
Designation : %affirmDesignation%

ANNEXURE III

Affirmations

Broad Heading	Regulation Number	Compliance Status	Company Remark
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes	
Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes	
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes	

Note:

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Name : **Niranjan Brahma**
Designation : **Company Secretary & Compliance Officer**